

# MEMO

TO: ALL STUDENTS AND FACULTY (SoT)

FROM: HOD Diploma and Projects

DATE: 25<sup>th</sup> September 2023

SUBJECT: PROJECT PROPOSAL PRESENTATIONS

The proposal presentations for projects this trimester will be held on **Monday, 2<sup>nd</sup> October 2023**.

ALL students MUST discuss their project ideas and proposal with their supervisors before the upcoming presentations. Please see your supervisors at the earliest opportunity.

If you do not have a supervisor please use the ***project supervisor allocation form*** link below. The link is found in the SoT page of kcau university website. The **final date** for project supervisor allocation requests was on **Tuesday 11<sup>th</sup> September 2023**. If you have issues with the allocation resolve the matter by Wednesday 27<sup>th</sup> September 2023.

NOTE:

- ✓ Presentations will be in a blended platform as advised by the supervisors. Contact your supervisor for further information
- ✓ For the presentation the students are expected to prepare an **oral presentation** with accompanying Power-point slides

Thank you.  
Joseph Kuria

